



## AccountStaff, Inc. WEEKLY TIME SHEET

By submitting this timesheet employee certifies no accident or injury was sustained while working on assignment.

Fax: (412) 798-0660 or email: payroll@accountstaffinc.com

Name \_\_\_\_\_  
 Social Security Number \_\_\_\_\_

Job ID	Su	M	Tu	W	Th	F	Sa
Totals							

\_\_\_\_\_  
 Saturday Week-Ending Date

\_\_\_\_\_  
 Total Regular Hours

\_\_\_\_\_  
 Total Overtime Hours

\_\_\_\_\_  
 Client Company Name

\_\_\_\_\_  
 Client Approval

Client agrees not to directly or indirectly hire contract employee for a period of 6 months beginning from the 1st day of work. Client further agrees not to permit or cause any such contract employee to provide services to Client while on the payroll of any other firm for a period of 180 days following the completion of any assignment without written permission from **AccountStaff, Inc.**

**AccountStaff, Inc. Hold Harmless Agreement**

Unless the Client has obtained the prior written consent of AccountStaff, Inc. (hereafter referred to as "AccountStaff") the Client agrees not to ask or allow a contract employee to perform any of the following job related activities:

- a) Driving an automobile or other motor vehicle without having completed and returned to AccountStaff, Inc. the AccountStaff Driver Release form
- b) Handling cash, securities, or other valuables

If this prior written consent is not obtained, the Client agrees to waive all rights to make a claim against AccountStaff, and to relieve AccountStaff from all liability and responsibility for any damage, loss or expense which the Client incurs as a result of this contract service employee engaging in such activities, and the Client further agrees to indemnify and hold harmless AccountStaff from and against all claims, damages, bodily injuries, losses, and expenses which might be caused as a result of the staffing employee engaging in any of these activities. Furthermore, the Client agrees not to expose any AccountStaff contract employees to unnecessary hazard or extra hazard, and not to violate any OSHA or safety law, rule or regulation whether federal, state or local. The Client may be held liable as a result of their breach of this agreement.